

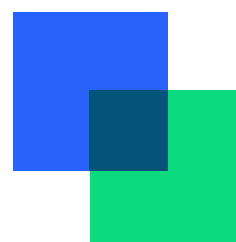
Study Abroad Program at Hof University of Applied Sciences

Innovative, hands-on, international



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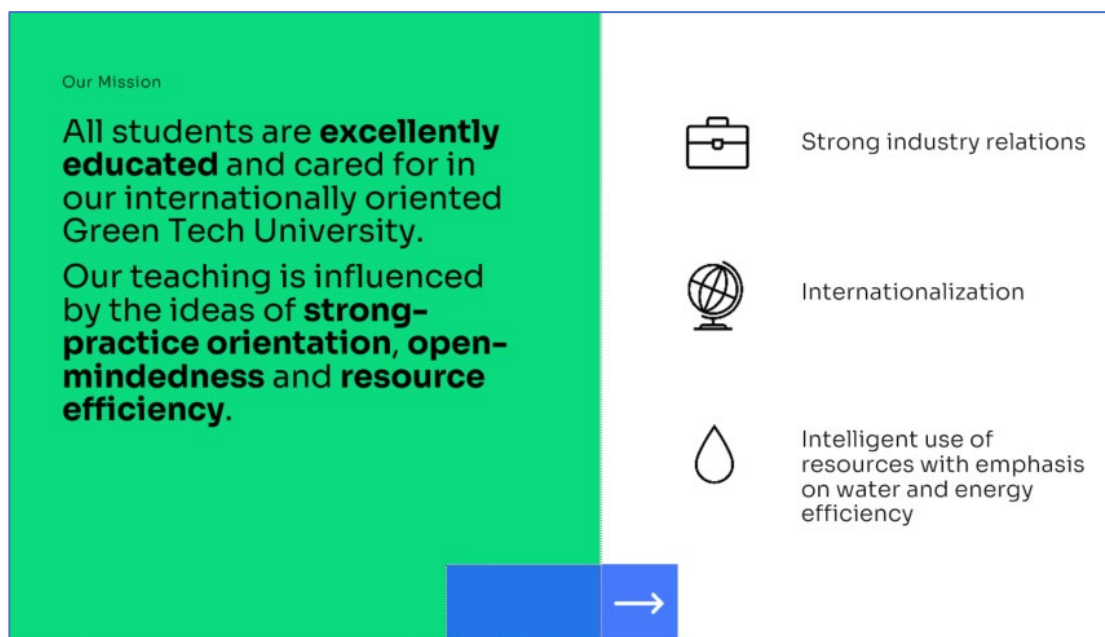
Hof University: Focused on our students

- Founded in **1994** and run by the Free State of Bavaria
- A **student-centered** and innovative university **focusing on the career perspectives** of all our students
- Number of students: ca. 3,800
- **20 % international students** from more than 50 nations
- Full-time professors and guest lecturers from industry
- Teaching based on **application-oriented knowledge** (projects with industry, site visits, interaction with practitioners)
- Strong **focus on career promoting activities** for students (career talks, field trips, seminars and trainings...)

Student life: Active, authentic and fun

- **Modern study environment** on a very green campus
- **Active student life on campus** promoting the interaction between German and international students (common social and cultural activities, field trips, weekend excursions)
- **Free sports facilities on campus** (e.g. football, badminton, gymnastics, dancing)
- **24-hours access to computer labs and library**

Our Mission



Important contacts

Head of International Office

University co-operations

Susanne Krause (Ms)

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International Student Coordinator incoming / outgoing

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International Student Coordinator incoming / outgoing

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Erasmus Coordinator

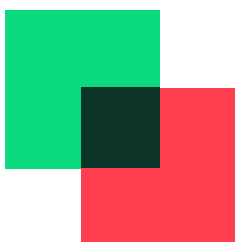
Erasmus co-operations

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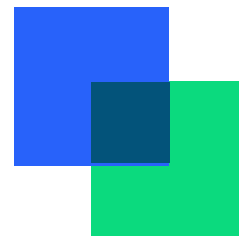
Fax: +49 9281 409 55 3316



Our study programs at a glance

	Language of instruction		
	German only	Partly in German/ partly in English	English only
Bachelor's programs			
Business Department			
Business Administration (B.A.)	✓		
Business Law (L.L.B.)		✓	
Economic Psychology (B.Sc.)	✓		
Economic and Organizational Sociology (B.A.)	✓		
International Management (B.A.)		✓	
Engineering Department			
Design and Mobility (B.A.)	✓		
Electrical Engineering (B.Eng.)	✓		
Environmental Engineering (B.Eng.)		✓	
Industrial Engineering (B.Eng.)		✓	
Innovative Textiles (B.Eng.)			✓
Materials Engineering (B.Sc.)		✓	
Mechanical Engineering (B. Eng.)	✓		
Textile Design (B.A.)		✓	
Department of Computer Science			
Business Information Systems (B.Sc.)	✓		
Computer Science (B.Sc.)		✓	
Media Informatics (B.Sc.)	✓		
Mobile Computing (B.Sc.)	✓		
Department for Innovative and Interdisciplinary Sciences			
Communication Design (B.A.)	✓		
Innovative Healthcare (B.Sc.)	✓		

	Language of instruction		
	German only	Partly in German/ partly in English	English only
Master's programs			
Business Department			
Global Management (M.A.)			☑
Human Resources and Labor Law (LLM/MA)	☑		
Marketing Management (M.Sc.)	☑		
Supply Chain Management (M.Sc.)		☑	
Engineering Department			
Composite Materials (M.Eng.)	☑		
Mechanical Engineering (M.Eng.)	☑		
Project Management (M.A.)	☑		
Sustainable Textiles (M.Eng.)			☑
Sustainable Water Management and Engineering (M.Eng.)			☑
Department of Computer Science			
Applied Research in Computer Science (M.Sc.)			☑
Computer Science (M.Sc.)		☑	



Our services for international students: Putting your needs first!

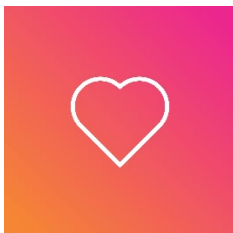
At Hof University, we put special effort into taking care of our international students. You can look forward to a warm welcome culture and plenty of services from our International Office, including:

- _ Support with finding accommodation
- _ Orientation Period before start of studies
- _ Pick-up service during arrival days
- _ Intensive social and academic guidance
- _ Assistance with administrative issues
- _ Special social and cultural activities for integration
- _ Free German language courses



Student group “International Team“

- _ A group of highly motivated and active German and international students
- _ Organize social activities for international students throughout the semester, like International “Stammtisch“ (→ get together), joint social activities, e.g. city trips, cooking sessions, language café, karaoke night, bowling and much more



Connect to our international student community:
Instagram → [hof.university.international](https://www.instagram.com/hof.university.international)

General information on our exchange program

Academic calendar

	Winter semester (1st semester)	Summer semester (2nd semester)
Application deadline for exchange students	May 31	October 31
Orientation weeks (mandatory)	last 2 weeks of September	first 2 weeks of March
Lecture/ exam period	October 1 - February 15	March 15 - July 31
Lecture-free period	February 16 - March 14	August 1 - September 30

Language Requirements

For attending lectures in **English** or **German**, you need at least **B2** according to the Common European Framework of Reference for Languages.

Workload

According to the guidelines of the European Commission, 60 credits represent the workload of a full year of study; the workload for one semester corresponds to 30 credits.

Credits are awarded only when the module has been completed and all required examinations have been successfully taken. Exchange students can take as many modules as they wish but it is advisable to take no more than 30 – 35 credits.

Choosing your modules

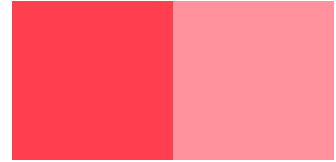
Undergraduate students can choose their modules from any of our Bachelor's programs only. **Postgraduate students** can choose their modules from any of our Bachelor's and Master's programs.

However, all exchange students must fulfill the requirements set by their home institution.

For a full list of modules available in English, please check the following link:

[Course catalogue English-taught modules](#)

Application process



Nomination by home institution

Every exchange student has to be officially nominated by the International Office of his/her home institution via e-mail to international@hof-university.de

Exchange students need to apply through our [online application system](#).

Please note that our office cannot process the application without the required enclosures.

Required documents

The following documents are required for an exchange program at Hof University:

- Current academic transcript of records in English language (PDF)
- Passport photo in high resolution (JPG, 300x400)
- Copy of passport or ID Card (for EU citizens) (PDF)
- Letter of motivation (only double degree applicants)
- Short portfolio (only Textile Design applicants)

Application deadlines

Please make sure to apply before the end of our application period:

- For the following **winter semester: May 31**
- For the following **summer semester: October 31**

Admission letters are sent approximately one week after the application deadline.

Semester contribution

Studying as an exchange student at Hof University is free of charge. You only have to pay an **administrative fee** to the Student's Union of **approx. 100 €/semester** (subject to change). This fee allows e.g. for price reductions in the cafeteria and refectory and includes free public transportation in Hof and Münchberg.

Further information



Visa requirements

Please enquire at your local German embassy regarding your visa requirements.

Meet and Greet service

During the arrival days, we offer a free-of-charge pick up service from the main train and bus station in Hof. Our student assistants will bring you directly to your accommodation.

Health insurance

The German government and the European Union have made it mandatory for all foreign students to have a [health insurance for the entire duration](#) of their studies.

Students from EU countries must present the European Health Insurance Card (EHIC). It is essential that the insurance card is valid for the entire study period.

Students from Non-EU countries need to take out either a private health insurance that covers the entire study period or a German statutory health insurance.

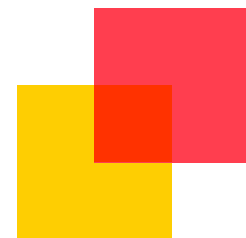
For enrollment, it is mandatory to obtain a health insurance approved by a German statutory health insurance company.

Orientation period

We offer an Orientation period for all our international students before the start of each semester. During this period, the students will not only meet the other international students and get to know the university. We will also help with all administrative issues needed for studying in Hof (e.g. city registration, residence permit, enrollment, timetable, and so on).

Moreover, we provide intensive German language courses on different levels. Participation in our Orientation program will guarantee a relaxed start before the actual lectures begin.

Housing options and costs



How to apply for a room

After you have been nominated by your International Office, you start your online application via our online portal MoveOn. In this portal, you choose your favorite type of accommodation. Our Housing Office can help you to find an apartment only after you have been admitted officially to Hof University.

Exchange students from our partner institutions may either live

- in one of our student dormitories in a single room with a private bathroom or
- in a shared furnished flat in a single or a double room.

Accommodation costs **approx. 270 - 450 € per month** including energy and internet.

Please note: Rental contracts always run for a period of 6 or 12 months!

Winter semester: September 1 to February 28

Summer semester: March 1 to August 31



Living expenses

In comparison to other German cities, the living costs in Hof are rather moderate (especially regarding rent). In general, students should have approx. 700-800 € per month at their disposal for their cost of living.

If you require a visa, a financial proof of 861 EUR per month (= EUR 10,332 per year) is required by the Embassy.

Approximate cost calculation:

- | | |
|--------------------------------|-----------------------------|
| — Rent : | EUR 270 - 450 / month |
| — Compulsory health insurance: | EUR 110 / month |
| — Food + personal expenditure: | EUR 250 / month |
| — Estimated total: | about EUR 700 - 800 / month |

The city of Hof: Cozy and safe



The city of Hof:

- _ About 45,000 inhabitants
- _ Located at the top of Bavaria and in the heart of Europe
- _ Cozy and safe place to live and walk around
- _ **Well connected** by train to Munich, Berlin and other cities like Prague
- _ Hof's region shows the **second-highest industrial density across Europe**, specialized in manufacturing machinery and plastic (automobile) parts, ceramics and textiles
- _ Companies are mostly small and medium sized = hidden champions
- _ Ideal location for all outdoor sports (hiking, cycling, skiing, climbing, ...)



Interesting websites

- [Exchange students at Hof University](#)
- [FAQs Exchange students](#)
- [Hof University](#)
- [DAAD](#)
- [Study in Germany](#)
- [About Germany](#)
- [About Hof](#)



University address and codes



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Hof University of Applied Sciences
Alfons-Goppel-Platz 1
95028 Hof, Germany
www.hof-university.de
international@hof-university.de

ERASMUS code: D HOF01
EHCE: 28328-LA-1-2014-1-DE-E4AKA1-ECHE
PIC: 949478002

Looking forward to welcoming you in Hof!