

Study Abroad Program

at Hof University of Applied Sciences

University Details

Hochschule für Angewandte Wissenschaften /
University of Applied Sciences - Hof

Alfons-Goppel-Platz 1
95028 Hof, Germany

www.hof-university.de

Erasmus code: D HOF01

EHCE: 28328-LA-1-2014-1-DE-E4AKA1-ECHE

PIC: 949478002

Head of International Office

University co-operations

Susanne Krause (Ms)

Phone: +49 9281 409 3311

Fax: +49 9281 409 55 3311

susanne.krause@hof-university.de

International Student Coordinator incoming / outgoing

*Departments of Engineering and
Computer Science*

Jana Messe (Ms)

Phone: +49 9281 409 3320

Fax: +49 9281 409 55 3320

international@hof-university.de

International Student Coordinator incoming / outgoing

Department of Business

Marta Malik (Ms)

Phone: +49 9281 409 3313

Fax: +49 9281 409 55 3313

international@hof-university.de

Erasmus Coordinator

Erasmus co-operations

Jörg Noldin (Mr)

Phone: +49 9281 409 3316

Fax: +49 9281 409 55 3316

erasmus@hof-university.de

Academic Calendar of Hof University



Orientation Week (mandatory)

Semester Period

Lecture/Exam Period

Lecture-free period

Winter Semester

Last two weeks of September

October 1st – March 14th

October 1st – February 15th

February 16th – March 14th

Summer Semester

First two weeks of March

March 15th – September 30th

March 15th - July 31st

August 1st – September 30th

Academic Offer (language of instruction: Ger = German / Eng = English)

Undergraduate programs

Business

- Business Administration B.A. (Ger)
- Business Administration Dual B.A. (Ger)
- Business Law LL.B. (Ger/Eng)
- Economic Psychology B.Sc. (Ger)
- Economic and Organizational Sociology B.A. (Ger)
- International Management B.A.(Ger/Eng)
- Media Design B.A. (Ger)

Engineering

- Electrical Engineering B.Eng. (Ger)
- Environmental Engineering B.Eng. (Ger/Eng)
- Industrial Engineering B.Eng. (Ger/Eng)
- Innovative Textiles B.Eng. (Ger/Eng)
- Materials Engineering B.Eng. (Ger/Eng)
- Mechanical Engineering B.Eng. (Ger)
- Textile Design B.A. (Ger/individual study projects in Eng)

Computer Science

- Business Information Systems B.Sc. (Ger)
- Computer Science B.Sc. (Ger/individual study projects in Eng)
- Computer Science International B.Sc. (Eng/Ger)
- Media Informatics B.Sc. (Ger)
- Mobile Computing B.Sc. (Ger)

Postgraduate programs

- Applied Research in Computer Science M.Sc. (Eng)
- Composite Materials M.Eng. (Ger)
- Computer Science M.Sc.(Ger)
- Global Management M.A. (Eng)
- Human Resources and Labor Law LL.M. or M.A. (Ger)
- Marketing Management M.B.A. (Ger)
- Mechanical Engineering M.Eng. (Ger)
- Project Management M.Eng. or M.A. (Ger)
- Supply Chain Management/Logistics M.Sc. (Ger/Eng)
- Sustainable Textiles M.Eng. (Eng)
- Sustainable Water Management and Engineering M.Eng (Eng)

Application Process

Every student has to be officially nominated by the International Office of his/her home institution via e-mail to international@hof-university.de

Exchange students need to apply through an online application system (see link below). Please note that our office cannot process the application without the required enclosures and signatures.

Application Requirements

- Current academic transcript of records in English language (PDF)
- Passport photo in high resolution (JPG, 300x400)
- Copy of passport or ID Card (for EU citizens) (PDF)
- Proof of health insurance (PDF)
- *Letter of motivation (only double degree applicants)*
- *Short portfolio (only Textile Design applicants)*



Admission letters are sent approximately one week after the application deadline.

Administrative fee

A contribution to the student services amounting to approximately **EUR 100** is due per semester. The amount is subject to change.

Online Application Link

[Application form English](#)

Application deadline

Winter semester: **May 31**

Summer semester: **October 31**



Further Information

Meet and Greet Service



During the arrival days, we offer pick up service from the main train station Hof. Our student assistants will bring you directly to your accommodation.

Visa Requirements



Please enquire at your local German embassy about visa requirements applicable.

Medical Insurance / Health Service



The German government and the European Union have made it mandatory for all foreign students to have a health insurance for the entire duration of their studies.

Students from **EU partners** must present the European Health Insurance Card. It is essential that the Insurance Card is valid for the entire study period.

Students from **Non-EU partners** need to take out a health insurance, which covers the entire study period.

In case a sufficient health insurance from the home country is available, we need a confirmation (in English or German) from the insurance company about the insurance status. Please note that translations need to be certified!

In case the existing health insurance is not covering the study abroad, an additional insurance must be taken out. Please compare several companies, decide independently, and let us have a confirmation letter.

Housing Options and Costs



Please note: Rental contracts are always for a period of 6 or 12 months!

Winter Semester: September 1st to February 28th

Summer Semester: March 1st to August 31st

Exchange students from our partner institutions may

- either live in one of our dormitories in a single room with a private bathroom
- or in a shared furnished flat in a single or a double room.

Accommodation costs: approx. 250 - 400 €/per month including energy and internet

How to apply for a room: After you have been nominated by your International Office, you will start your online application via our online portal MoveOn. In this portal, you will choose your favorite accommodation. Our Housing Office can help you to find an apartment only **after you have been admitted officially to Hof University!**



In general, students should have approx. 860 € per month at their disposal for their cost of living.

Orientation Week



For all international students we offer a two-week Orientation Period before the start of each semester. During this period, the students will not only meet the other international students and get to know the university. We will also help with all administrative issues needed for studying in Hof (e.g. city registration, residence permit, enrolment, timetable, and so on). Moreover, there will be an intensive German language course.

Language Requirements

For lectures held in **English** or **German**: at least **B2** according to the Common European Framework of Reference for Languages.

Subject choice

Undergraduate students can choose their subjects from any of the Bachelor courses offered.

Postgraduate students can choose their subjects from any of the Bachelor and Master courses offered. However, all exchange students must fulfill the requirements set by their home institution.

[Course catalogue English-taught modules](#) 

Workload

According to the guidelines of the European commission, 60 credits represent the workload of a year of study, 30 credits are given for a semester.

Credits are awarded only when the subject has been completed and all required examinations have been successfully taken.

Exchange students can take as many subjects as they wish but it is advisable to take no more than 30 – 35 credits.

Interesting Websites:

- [Exchange students of Hof University](#)
- [FAQs Exchange Students](#)
- [Hof University](#)
- [DAAD](#)
- [Study in Germany](#)
- [About Germany](#)
- [About Hof](#)